

# Summons to Produce Documents

Administrative  
**Review Tribunal**



Tribunal case  
number

Between:

Applicant

and

Respondent/Other Party

To:

Name

Address

**YOU ARE REQUIRED** to produce the following documents or things to the Administrative Review Tribunal:

**At or before\*:**

**Time:**

**Date:**

**Place:**

(Issuing Registry)

**\*Note:** Instead of attending the Tribunal to produce the documents or things, you may produce them before the day specified above, including by sending them to the Tribunal electronically through our [online service](#) or by email or post. If you cannot produce the documents or things to the Tribunal by the date listed, you should contact the Tribunal as soon as possible.

**Member/Registrar:**

**Date issued:**

*(Tribunal use only)*

This summons has been issued by the Tribunal at the request of the

If you require further information, please contact:

Firm/Agency:

Contact person:

Telephone:

Email: