

# Application for Review Form

## ART first review of a Centrelink decision

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**Do you disagree with a Centrelink decision?**

**The Administrative Review Tribunal provides quick, fair and independent reviews of Centrelink decisions.**

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### Contact details

Telephone: 1800 228 333  
International applicants: + 61 2 9276 5101  
Website: [www.art.gov.au](http://www.art.gov.au)  
Teletypewriter service (TTY): 133 677

### Information in other languages

For information in another language, call 131 450 from anywhere in Australia and +61 3 9203 4038 from outside of Australia. The Translating and Interpreting Service can call us on your behalf.

### The ART is independent

The ART is not part of Centrelink, or Services Australia. It is an independent Tribunal with members who have expertise in law, welfare, accounting, medicine or public administration.

### The ART can change Centrelink decisions

The ART has the power to change Centrelink decisions, if the decision has been reviewed by an Authorised Review Officer (ARO), or in most circumstances a Subject Matter Expert (SME) at Centrelink and the ART finds that the decision does not accord with the law. For example, the ART can change decisions involving:

- Rejection of a claim
- Payment start dates
- Rate of payment
- Rate reduction
- Cancellation/suspension
- Non-payment periods
- Overpayments and debt recovery
- Non-payment of arrears
- Disability impairment ratings
- Shared care percentages
- Assessments of living arrangements
- Treatment of income and assets

### Applying to the ART is free

There is no cost to a person who wishes to have the ART review a Centrelink decision.

## The ART is informal

The hearings are conducted in an informal manner and legal representation is not necessary. You can choose to be accompanied to the hearing by friends, family or a legal representative if you wish.

Usually no-one from Centrelink attends the hearing.

## Do you need help filling in this form?

Ask a friend, community worker or call the ART on 1800 228 333.

### Has the decision been reviewed by a Centrelink Authorised Review Officer or a Centrelink Subject Matter Expert?

**Yes** Date of decision:

**No** A Centrelink Authorised Review Officer or Subject Matter Expert must review the decision before you can apply to the ART. Please contact Centrelink.

## Making an application

To make an application for review of a Centrelink decision, simply:

- Apply online at [www.art.gov.au](http://www.art.gov.au); or
- Call the ART on 1800 228 333; or
- Fill in this form and:
  - Post it to the ART (Reply Paid 9955 in your capital city: no stamp required if posted within Australia); or
  - Fax it to your nearest ART office;
  - Take it to your nearest ART office.

## Your details

Title: Mr:  Ms:  Mrs:  Miss:  Other:

Last name:

First name:

Date of birth:  Gender:

Address:

Postcode:

Telephone:  Mobile:

Would you like the ART to correspond with you by email?  Yes  No

Email:

Centrelink Reference Number, if known:

## Your application

### What type of payment(s) would you like reviewed?

- |  |   |
|--|---|
| <input type="checkbox"/> Jobseeker payment   | <input type="checkbox"/> Youth Allowance                      |
| <input type="checkbox"/> Parenting payment   | <input type="checkbox"/> Austudy                              |
| <input type="checkbox"/> Pension             | <input type="checkbox"/> Paid Parental Leave (PPL) *see below |
| <input type="checkbox"/> Disability payments | <input type="checkbox"/> Other                                |
| <input type="checkbox"/> Family payments     | If 'other', please state: <input type="text"/>                |

\* In PPL reviews you MUST make your application within 28 days of the Centrelink Authorised Review Officer or Subject Matter Expert decision, unless the ART approves an extension.

### What decision(s) would you like reviewed?

- |  |  |
|--|--|
| <input type="checkbox"/> Rejection of claim      | <input type="checkbox"/> Non-payment period        |
| <input type="checkbox"/> Cancellation/suspension | <input type="checkbox"/> PPL payment period        |
| <input type="checkbox"/> Rate of payment         | <input type="checkbox"/> Overpayment/debt recovery |
| <input type="checkbox"/> Payment start date      | <input type="checkbox"/> Other                     |
| <input type="checkbox"/> Rate reduction          | If 'other', please state: <input type="text"/>     |
| <input type="checkbox"/> Shared care percentage  |  |

Name of employer (if making an application about PPL)

Please provide reasons why you disagree with the decision. We cannot start your review if you do not answer this question. You may enclose more papers if needed.

### How do you prefer to have your review heard?

- Come to the ART    Telephone    Video using Microsoft Teams

## Services provided for applicants

If needed, we can arrange for an interpreter to attend the hearing (at no cost to you).

**Do you need an interpreter to assist you during the hearing?**

Yes  No

If 'yes', which language/dialect?

The Tribunal will make appropriate adjustments to enable you to effectively participate in the review process.

**Do you require any accommodations to be made to participate in Tribunal proceedings?  
(For example wheelchair access or access to a hearing loop)?**

Yes  No

If yes, please provide details of the assistance you require:

**Are you of Aboriginal or Torres Strait Islander origin?**

Yes  No  Prefer not to say

## Optional questions

Answering these questions will help us match our services to the needs of applicants.

**Were you born overseas?**  Yes  No

**Which country?**

**What languages do you speak at home?**

## Please sign here

Signature:

Date:

You will also need to sign below if you have a representative.

## Support at the hearing

You can bring a friend or family member to the hearing for support or may want to be assisted by an advocate or legal representative (at your own cost).

## Do you have a representative?

### Do you want letters from the ART sent to a representative?

(e.g. a lawyer or community representative)

If so, please write their name here:

Representative's name:

Type of representative (e.g. lawyer, family member, welfare worker):

Their postal address:

Their telephone number:

Type of submissions:  Oral  Written  Oral and written

Please sign here to authorise the ART to disclose relevant personal information to your nominated representative.

Signature:

Date:

## Privacy and your personal information

We collect information from you and others to process your application and carry out the review.

- In making this application, you consent to the collection of personal information about you from Centrelink, another party to the review, relevant person or body, where collecting the information is reasonably necessary to carry out the review.
- Some or all of the personal information we collect from you or others may be disclosed to Centrelink, another party to the review, relevant person or body, for the purpose of the review.
- If another person is a party to your review, we will usually give that person a copy of documents that you give to us that are relevant to the review.
- The information may also be used for the purpose of another review involving you, if it is reasonably necessary to do so, or to improve our services.
- The Tribunal may make orders restricting disclosure or use of information about you or others.
- Our Privacy Policy explains how you can access information we hold about you and how to make privacy complaints. More information, including our Privacy Policy and how to apply for a non-disclosure order, is available on our website [www.art.gov.au](http://www.art.gov.au) or by calling 1800 228 333.